November 13 & 14, 2026
Friday, November 14th Kickoff, Shopping, and Dining 5-8pm
Saturday, November 15th Festival Festivities 9am to 7pm
Kids Village 9am to 3pm
HostOfChristmasPast.com

Dear Festival Event Participant:

The Festival Oversight Committee would like to take this opportunity to thank you for your Interest in Host of Christmas Past. Our local not for profit organizations are very important to our community and we are pleased you are part of the festival.

As we celebrate our 34th year, we are proud to embrace the theme "34 Years of Miracles & Magic," with a festive twist inspired by a Christmas classic right here in the heart of Fayetteville. While honoring the unforgettable moments, meaningful impact, and extraordinary community support that have made each year truly special. We encourage you to have fun and be creative while bringing this theme to life. Please be mindful of trademark restrictions while planning your event and décor.

Please complete and return the enclosed application with fee to the FLC Chamber & Tourism office, 208 South Elk Avenue, Fayetteville, TN 37334 by 4pm, Thursday, September 3rd. The festival committee reserves the right to deny the application of any business group or organization. Any group failing to abide by the guidelines and attached application will be asked to close their event. ***To aid in planning and promotion please let us know your intentions for participating.***

Information for your event will be included in 7,000 printed brochures, on the HCP website and posters, and promoted and shared through social media platforms as well as print and digital ads. Your group will be responsible for any signage needed at your event.

Questions can be directed to me at eventshocp@gmail.com or 931.993.8310. If your group is interested in participating but you need ideas for an event, please call me or the Chamber & Tourism office 931.433.1234, and we will be happy to discuss this with you. The committee is working hard to ensure that the 34th Annual Host of Christmas Past is safe and enjoyable for everyone!

- **Deadline: 4:00pm, Thursday, September 3, 2026**
- **Event Fee $85**
- **Make checks payable to Host of Christmas Past - HCP**
- **Return to FLC Chamber & Tourism, 208 Elk Avenue South Fayetteville, TN 37334**

Best regards,

Carol Foster, Event Committee
931.993.8310

Host of Christmas Past Application for Event Participation

Saturday, November 14, 2026

By returning this completed form and fee you will be notified of updates that may become available.

Name of the Local Non-Profit Organization who will benefit from the HCP event: _____
Only a local not-for-profit organization, church, school group, etc. will be allowed to hold events or benefit in the festival.

Contact Person_____ Preferred Mailing Address _____

Email (print clearly) _____ Best number to reach you day or evening _____

Name of Event: _____
The following information is needed for promotion:
Please give detailed description. Use back if needed.
_____

Are tickets required or an admission charged for event? _____ Yes _____ No Ticket /Admission Price: $ _____

Time of Event _____

Specific location of event (If known; otherwise, location will be assigned.) _____

FEES:

- **$85 Event Fee** is required and includes listings on festival website HostOfChristmasPast.com, social media, and on print promotion,
- The HCP Oversight Committee strives to provide a wide variety of events for our visitors; therefore, all events must be approved and no duplication of events will be permitted.
- The HCP Oversight Committee reserves the right to prohibit any written materials or other items deemed inappropriate or not in keeping with festival's Christmas/Family Friendly theme.
- Festival hours on Saturday are 9am to 7pm; once the hours for your event have been advertised, please remain open those hours. Visitors are planning their activities around advertised times.
- Kids Village hours on Saturday are 9am to 3pm**. Please be prepared to remain during these hours to prevent disruption of other events within the designated area.**
- Use of the trademarked HCP name & logo are not allowed on any items sold. HCP Oversight Committee reserves the only rights to use the name and logo to promote the event.
- The HCP Oversight Committee is not responsible for any injury, damage or loss of items left unattended during the festival.
- No groups will be allowed to set up on sidewalks, streets, or in parking spaces. With the support of City Ordinance No. 2000-10, the festival Committee has the authority to ask any unapproved vendors or groups that set up at the festival to leave. Any resistance will then be handled by the City Police Department. This task is not enjoyable but must be done to be fair to those groups that have been properly approved. The Festival Area: from downtown, north to Monroe Street, south to Hwy 64 Bypass, east to Mulberry Avenue/Shelbyville Hwy intersection, west to Lincoln Avenue, is designated for the use of its businesses and for non-profit fundraising during the festival. Please remember according to this ordinance, the HCP Oversight Committee has sole authority to regulate the placement of booths on city property during the festival weekend.

***NOTE:** Fee is nonrefundable once you have been approved to participate. Exception: If the COVID-19 situation changes causing festival organizers to change the scheduled events, through no fault of your own, or if your application is not approved, you will be notified, and the fee will be refunded. The festival committee reserves the right to deny the application of any business group or organization which does not benefit a local nonprofit. The festival committee also reserves the right to deny an applicant that is not deemed appropriate or in keeping with the festival's theme. Any group failing to abide by the festival event guidelines will be asked to close their event.

By signing this application, I along with members of my organization understand and agree to abide by the enclosed Guidelines set forth by the HCP Oversight Committee and agree to participate in the festival on the date and time indicated above.

Signature of contact person responsible for event: _____

Enclosed is my form and fee **$85**____

** Fees are nonrefundable upon approval. For questions contact Event Chairman Carol Foster 931.993.8310 or eventshocp@gmail.com.*

MAKE CHECKS PAYABLE TO: Host of Christmas Past - HCP, 208 Elk Ave South, Fayetteville, TN 37334
Deadline to hold your space is needed on or before **4 pm, Thursday, September 3, 2026.**

Committee Use Only: Date Received: _____ *Approved:* _____ *Denied:* _____
Reason for denial: _____ *Assigned Location:* _____ *Permit Number* _____